



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

July 14, 2023

Dear Self Governance Tribal Leader:

The Office of Self Governance (OSG) is beginning its annual data call to request Contract Support Costs (CSC) data to complete final calculations and payments for Fiscal Year (FY) 2023.

Please provide the requested data no later than Friday, August 11, 2023, by email to OSG-CSC@bia.gov. Failure to respond timely to this data request will result in a delay of final CSC payment at 100% of need. In cases when no response is received, OSG will be unable to complete a calculation to meet 100% of need.

OSG requests that each Tribe and Tribal Organization submit a written document providing the necessary information to accurately calculate CSC need for Bureau of Indian Affairs (BIA) – Operation of Indian Program (OIP) funds awarded under a self-governance funding agreement. OSG has developed the enclosed CSC analysis form and instructions to assist in the process. The analysis form is available to utilize at the Tribe's discretion as a tool to help understand the award process. If the Tribe chooses not to utilize the form, please submit CSC data either on page 2 of this letter or by the Tribe's preferred written method.

Please review your indirect cost rate agreement to determine if your Tribe's rate is modified total direct costs, salaries with fringe, or salaries only. Please report the applicable salary and exclusion data. If your BIA Self Governance funds are subject to multiple indirect rates, please provide the exclusion and salary data for each individual rate.

Please do not include salary or exclusion data budgeted for non-BIA funds (BLM Fire, Tribal Transportation, Department of Health and Human Services/Department of Labor 477 Program funds, Construction, etc.)

Name of Tribe/Consortium:

Option 1. Modified Total Direct Cost (MTDC): Indirect Agreement applies to total direct cost, less any capital expenditures and passthrough funds (if applicable):

\$_____ Dollar amount of exclusions to your BIA Self Governance program direct cost base over one fiscal year. Exclusions are those expenditures charged to your BIA Self Governance funds which you do not collect indirect on top of. Please identify what each exclusion is (i.e. pass through payments, welfare payments, scholarships, capital expenditures, etc.).

\$_____ Salaries/wages **without fringe** paid from BIA Self Governance funds over one fiscal year. This information is used to formulate the Direct Contract Support Cost award. This portion of your overall Contract Support award is calculated at 18% of total salaries reported.

Option 2. Total Salaries/Wages and Fringe (SWF): Indirect Agreement applies to total direct salaries and wages, including fringe benefits:

\$_____ Salaries/wages **and** fringe paid from BIA Self Governance funds over the course of one fiscal year. This information is used to formulate the Indirect Contract Support Cost award.

\$_____ Salaries/wages **without fringe** paid from BIA Self Governance funds over one fiscal year. This information is used to formulate the Direct Contract Support Cost award. This portion of your overall Contract Support award is calculated at 18% of total salaries reported.

Option 3. Total Direct Salaries/Wages (S&W): Indirect Agreement applies to total direct salaries and wages, excluding fringe benefits:

\$_____ Salaries/wages **without fringe** paid from BIA Self Governance funds. This information is used to formulate both the Direct and Indirect Contract Support Cost awards. The Direct Contract Support award is calculated at 18% of total salaries reported.

All CSC eligible BIA funding will roll up into accounts T9240 and T9A40 in the SGDB Authority to Obligate (ATO) reports. For assistance with accessing the SGDB or ATOs please contact OSG-Finance@bia.gov.

Office of Self-Governance

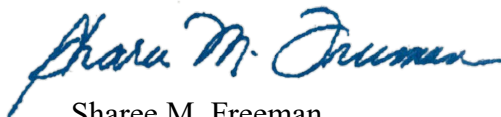
SUMMARY OF SELF GOVERNANCE ACCOUNTS September 30, 2016 Page: 01

Tribe:
 BIA Tribal Organization Code:
 OSG Tribal Compact Code:
 BIA Area Office:
 BIA Agency Office:

	Account	Total Obligations	
SUMMARY BY SG ROLLUP ACCOUNTS			OIP Roll-up Accounts – T9240 & T9A40
S/G OIP (2 YEAR)	T9240	698,101	
S/G OIP – UTB (2 YEAR)	T9A40	1,000	
S/G CONSTRUCTION	18000	0	<i>NOTE: These S/G Accounts are not eligible for BIA contract support.</i>
S/G BLM-FIRE MANAGEMENT	92900	0	
S/G HHS-NATIVE EMPLOYMENT	95500	0	
S/G HHS-CHILDCARE DEVELOP	95400	0	
S/G HHS-CHILDCARE BLOCK	91900	0	
S/G LABOR-TITLE II-B	95600	0	
Total ----->		699,101	Total Obligated in all S/G Accts

OSG’s Northwest Field Office (NWFO) is assigned coordination responsibility of CSC for OSG. The NWFO CSC Team can be reached at OSG-CSC@bia.gov. Please send your responses or requests for technical assistance using this email address. You may also contact OSG Financial Specialist, Jacob Aguilar by phone at (360) 699-1015 to be directed to the Financial Specialist assigned to your Tribe’s CSC calculation. The NWFO’s mailing address is 700 East 5th Street, #728A, Vancouver, WA, 98661.

Sincerely,



Sharee M. Freeman
 Director
 Office of Self Governance

Enclosure

cc: Tribal Self Governance Coordinators
 Tribal Self Governance Financial Officers